

# Notification Amendment Form



Office of the Data Protection  
Commissioner

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- Use this form if you are a Data Controller who has already notified processing operations.
- Please complete this Form in BLOCK CAPITALS.

## 1. Details of Data Controller

Data Controller:

Registration Number:

*If Registration Number is not available, complete the following details:*

Name of Organisation:

Business Address:

*Additional information to an existing process*  
*Deletion of information in an existing process*  
*Substitution of information of an existing process*

  
  

*Note: If the substitution or amendment constitutes a new process, Form DPA 2 is to be used.*

## 2. Addition of information by reference to original Notification Form

(Note: If other additions are to be made, use other sheets indicating section number and information to be added)

Section of original Notification Form

Section Number:

Additional Information:


### 3. Deletion of information by reference to original Notification Form

(Note: If other deletions are to be made, use other sheets indicating section number and information to be deleted)

Section of original Notification Form	<i>Section Number:</i> <input type="text"/>
Information to be deleted:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

### 4. Substitution of information from original Notification Form

(Note: If other substitutions are to be made, use other sheets indicating section number and information to be substituted)

Section of original Notification Form	<i>Section Number:</i> <input type="text"/>
Information to be substituted:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

Name in Blocks:	<input type="text"/>	Signature:	<input type="text"/>
Date:	<input type="text"/>		